College Curriculum Review Committee

Meeting Minutes – September 4, 2019

Members Present: R. Casella; K. Davis; V. DeTuri; G. Diller; N. Diller; M. DiVita; E. Gravani; P. Gipson; C. Ortega; K. Polasek; C. Van Der Karr; K. Wieczorek

Members Absent: M. Gonzalez; T. Hanford; M. Oldemans; R. Vooris

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | With no changes, the meeting minutes summary from 4/17/2019 were approved. | **Approved** |
| **Introduction of Committee Members**  | Members introduced themselves and what area they represent. |  |
| **Role of the Committee** | Carol discussed the role and expectations of the committee, based on language in the handbook, as well as the committee’s role regarding curriculum review as noted in the Curriculum Change Guide.  |  |
| **Election of Chair** | With no other nominations from the floor, Kate Polasek nominated herself as chair. |  |
| **Curriculum Updates** | N. Diller discussed the following updates: The fall curriculum newsletter was sent out last week; all program SLOs have been added to the College Catalog; an email will be sent out soon requesting course SLOs for courses to be offered in the spring semester – these will be reflected in the next College Catalog; Nancy will be working with departments to update the program 4-year plans. A review of the curriculum webpage and what resources are available to help committee members, as well as end users. |  |
| **Old Business** |  |  |
| 1. New Course Proposal ENG 428 – Topics in American Indian Literature  | This proposal was tabled from last semester. All requested information has been received (updated SLOs, and clarification is the use of “American Indian”. C. Van Der Karr made a motion to pass; seconded by P. Gipson. Unanimous. | **Passed**  |
| 2. Additional Curriculum Proposals | The remaining curriculum proposals will be reviews at the next meeting. | **Tabled** |
| **Meeting Adjournment** | With no additional agenda items, the meeting was adjourned at 3:50 p.m. | **Adjourned** |

Submitted by Pam Schroeder